The Annual Quality Assurance Report (AQAR) of the IQAC-2010-2011

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Secondary Training College, Mumbai.

1.2 Address Line 1

> 3-Mahapalika Marg

Address Line 2

> Dhobi Talao,

City/Town

> Mumbai.

State

> Maharashtra

Pin Code

> 400001

Institution e-mail address

> secondarytrainingcollege@gmail.com

Contact Nos.

> (022)22620050

Name of the Head of the Institution:

> Dr.SuhaskumarRupraoPatil.

Tel. No. with STD Code:

> (022)22620050

Mobile:

> 9822228571

Name of the IQAC Co-ordinator:

> **Dr.ShashankY.Chikhalikar**

Mobile:

| 9969685767 |

IQAC e-mail address:

| stcnaac2013@gmail.com |

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)*

| MHCOTE11982 |

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

| EC/34/118.4/11/2004 |

1.5 Website address:

| www.secondarytraingcollege.org |

Web-link of the AQAR:

| www. secondarytrainingcollege.org/IQAC-AQAR20 10-11.pdf |

The college AQAR link is available on the home page of the college web site.

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	80.75	2004	5 years
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :

| 01/03/2005 |

1.8 **AQAR for the year** *(for example 2010-11)*

| 2010-11 |

1.9 Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i.   AQAR 2007-08 Submitted to NAAC (26/05/2014)
   ii. AQAR 20008-09 Submitted to NAAC (22/05/2014)
   iii. AQAR 2009-10 Submitted to NAAC (23/05/2014)

1.10 Institutional Status

   University   State [ ]   Central [ ]   Deemed [ ]   Private [ ]

   Affiliated College   Yes [√]   No [ ]

   Constituent College   Yes [ ]   No [ ]

   Autonomous college of UGC   Yes [ ]   No [ ]

   Regulatory Agency approved Institution   Yes [√]   No [ ]

   (eg. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education [√]   Men [ ]   Women [ ]

                           Urban [√]   Rural [ ]   Tribal [ ]

   Financial Status   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [√]

                        Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme

   Arts [ ]   Science [ ]   Commerce [ ]   Law [ ]   PEI (PhysEdu) [ ]

   TEI (Edu) [√] Engineering [ ]   Health Science [ ]   Management [ ]

   Others (Specify) | .NIL |

   | University of Mumbai |

1.12 Name of the Affiliating University *(for the Colleges)*

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University   ---------

University with Potential for Excellence   NA   UGC-CPE   NA

DST Star Scheme   NA   UGC-CE   NA

UGC-Special Assistance Programme   NA   DST-FIST   NA

UGC-Innovative PG programmes   NA   Any other (*Specify*)   OLD, HISTORIC COLLEGE

UGC-COP Programmes   NA

2. IQAC Composition and Activities

2.1 No. of Teachers   05

2.2 No. of Administrative/Technical staff   01

2.3 No. of Students   00

2.4 No. of Management representatives   03

2.5 No. of Alumni   00

2. 6 No. of any other stakeholder and

community representatives   00

2.7 No. of Employers/ Industrialists   ---

2.8 No. of other External Experts   01

2.9 Total No. of members   10

2.10 No. of IQAC meetings held:**03**

2.11 No. of meetings with various stakeholders:　　　No. [6]　Faculty [4]

　　　Non-Teaching Staff Students [2] Alumni [2] Others [　]

2.12 Has IQAC received any funding from UGC during the year?　　Yes :No

[　] [√]

　If yes, mention the amount　　[NIL]

2.13 Seminars and Conferences (only quality related)

　　(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.　　　I[8]tional　　　N[　]al　　　S[0]　　In[0]on Level　　[8]

　　(ii) Themes

Use of Audio-visual aids, Creative Use of OHP and PreparingTransparencies, Lesson Plan, Observation of Lessons Demonstration Lessons, Simulation And Innovative lessons, Action Research Project, Evaluation and its Aspects; Year Planning, Unit Planning, Unit Test, Finding Difficulty level ofQuestion paper,Work Experience; How to write Action Research Projects and Navopakram, Spiral binding of Action Research Project, Lamination, Internship Training in Schools, Educational Journalism, Learning Supervision Techniques through Earn and Learn project

2.14 Significant Activities and contributions made by IQAC

Organising various workshops for trainees, Lecture series and Inter-collegiate Elocution Competition, District Planning Development Council's Grant for Office Automation

2.15 Plan of Action by IQAC/Outcome

　　　The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Playing a leading role in the Syllabus restructuring Preparing plan for college renovation and seeking grants from Mumbai District Collector. Encouraging teachers in participation in Refresher courses, Seminars and Conferences	1)Members of the staff worked on the core panel of Syllabus revision for Mumbai University. 2)Equipments for office automation worth 10,00,000/- purchased from DPDC GRANT.Computers were given to all Teaching faculties. Computers were made available in the Library for Students'use. 3) Teachers' participation in Seminars and Conferences increased.

　　* Academic Calendar of the year 2010-2011 enclosed as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes   No

Management [√]   Syndicate [ ]   y other body   [ ]

Provide the details of the action taken

> **Provisional format of AQAR was placed before Local Management Committee for review and suggestions. The Management advised to organize the conference and increase the research activity.**

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	√	-------	-------	---------
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	1	------	-------	-------

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	√

1.3 Feedback from stakeholders*   Alumni [√]   Parents [ ]   Employers [ ]   ents [√]
   (On all aspects)

   Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> **NO. The process of revision of Syllabus has started, the new syllabus will be implemented from the next academic year 2011-2012.**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
7	4	2	1	

2.2 No. of permanent faculty with Ph.D.   [4]

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
----	1	----	----	----	----	----	----	---	---

2.4 No. of Guest and Visiting faculty and Temporary faculty   [------] [------] [------]

2.5 Faculty participation in Conferences and Symposia:

No. of Faculty	International level	National level	State level
Attended	-------	------	
Presented papers	**5**	**02**	09
Resource Persons		--	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Seminar, Group Discussion,

2.7 Total No. of actual teaching days
During this academic year

198

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
    Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book Assignment

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

1	-	-

2.10 Average percentage of attendance of students

79%

2.11 Course/Programme wise
    Distribution of pass percentage :

Title of the Programme	Total No. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass/Fail %
B.Ed.	98	---------	18	52	23	3 fail/All passed in second attempt 2 Absent
	2Left college					2 Left College

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Question Bank Preparation and Printing
- Notes made available through E-mail.
- Preparation of self-explanatory record books for practicals
- Conduction of Practice Examination.
- Preparation of College Development plan.
- Guidance to Hindi/Urdu/Englishmedium Students.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	1
UGC – Faculty Improvement Programme	----
HRD programmes	-----
Orientation programmes	------
Faculty exchange programme	----
Staff training conducted by the university	-----
Staff training conducted by other institutions	**2+17**
Summer / Winter schools, Workshops, etc.	-----
Others	-----

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	3+6	NIL	Nil	----
Technical Staff	2	1	---	----

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> Teachers motivated to participate in State and National level Seminars/Conferences
> Teachers motivated to publish research articles and papers in journals.
> Teachers took initiative to start ISSN Research Magazine
> Teachers guided Navopakrams of Primary and Secondary Teachers

3.2 Details regarding major projects: NIL

	Completed	On-going	Sanctioned	Submitted
Number	-----------	---------	-------------	------------
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects:: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	-----------	----------	---------	-----------
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	03	
Non-Peer Review Journals			06
e-Journals			
Conference proceedings	01		03

3.5 Details on Impact factor of publications:

Range [---]   Average [---]   h-index [---]   Nos. in SCOPUS [---]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	------			
Minor Projects	-----			
Interdisciplinary Projects	----			
Industry sponsored	------			
Projects sponsored by the University/ College	------			
Students research projects *(other than compulsory by the University)*	-----			
Any other(Specify)	----			
Total	-----			

3.7 No. of books published   i) With ISBN No. NIL   hapters in Edited Books

ii) Without ISBN No.   -------

3.8 No. of University Departments receiving funds from

UGC-SAP ___   CAS ___   DST-FIST ---

DPE ___   DBT Scheme/funds ---

3.9 For colleges   Autonomy ___   CPE ___   DBT Star Scheme ___

INSPIRE ___   CE ___   Any Other (specify) ---

3.10 Revenue generated through consultancy   ------

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		---	--		
Sponsoring agencies		--------- --		-------	

3.12 No. of faculty served as experts, chairpersons or resource persons **3**

3.13 No. of collaborations   International ___   National ___   Any other ---

3.14 No. of linkages created during this year   ---

3.15 Total budget for research for current year in lakhs :

From Funding agency [---------]   From Management of University/College [---------]

Total [--------]

3.16 No. of patents received this year

3.17 No. of research awards/
recognitions   received by faculty and
research fellows
      Of the institute in the year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	Nil
	Granted	
Commercialised	Applied	
	Granted	

Total	International	National	State	University	District	College
NIL						

3.18 No. of faculty from the Institution
who are Ph. D. Guides

[1]

and students registered under them

[8]

3.19 No. of Ph.D. awarded by faculty from the Institution

[NIL]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)   NIL

JRF [NA]   SRF [NA]   Project Fellows [NA]   Any other [NA]

3.21 No. of students Participated in NSS events: NIL

University level [NA]   State level [NA]

National level   International lev [NA]   [NA]

3.22 No. of students participated in NCC events: NIL

University level [NA]   State level [NA]

National level   International lev [NA]   [NA]

3.23 No. of Awards won in NSS: NIL

University level [NA]   State level [NA]

National level   International lev [NA]   [NA]

3.24 No. of Awards won in NCC: NIL

University level | NA | State level | NA |

National level   International level | NA | | NA |

3.25 No. of Extension Activities organized

University forum | 1 | College forum | 7 |

NCC | NA | NSS | NA | Any other | NA |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1) Survey of Women Status,2) Survey of families from Village 3) Participation in University level UDAAN Festival of University Extension Department.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area(Excluding Corridors)	13262 sq.ft.	NIL	NA	13262
Class rooms	02	NIL	NA	02
Laboratories	02	NIL	NA	02
Seminar Halls	01	NIL	NA	01
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	5	NIL	NA	5
Value of the equipment purchased during the year (Rs. in Lakhs)	7	NIL	NA	7
Others	NA	NA	NA	NA

4.2 Computerization of administration and library

Computerization of Library is in Process and is delayed due to non- filling of the post. COMPUTERIZATION e-Bill facility is on anvil.

4.3 Library Services:10-11

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3599	27348	122	8028	3721	35376
Reference Books	32856	246136	1106	72256	33962	318392
e-Books	------					
Journals	----					
e-Journals	------					
Digital Database	-----					
CD & Video						
Others (specify) Magazine						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	14	01	√			√		
Added	10		√					
Total	24							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology
Up-gradation (Networking, e-Governance etc.)

New computers are added MTNL Broad Brand is available. Net working of the computer is done and upgradation of net working is required

4.6 Amount spent on maintenance in lakhs :

i) ICT

| 2.50 Lakhs |

ii) Campus Infrastructure and facilities

| 50 Lakhs |

iii) Equipments

| 5 Lakhs |

iv) Others

| 15 000 |

Total :

| 57.65 |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC Organised special camp for filling in GOI scholarship forms.

Special camp for filling in minority scholarship forms

Special camp for filling in employment forms.

Special event for Earn and Learn.

5.2 Efforts made by the institution for tracking the progression

Theory Paper-wise , Essays and Tutorial .Term Examinations
Display of grades and guidance to the students. Practice
Examination with feedback given in weak cases.

Micro Teaching cycle of Teach-Reteach is followed by feedback.

Simulation and Macro lessons followed by feedback.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
100			

(b) No. of students outside the state

2

(c) No. of international students ------NIL

Men
No	%
17	17

Women
No	%
83	83

Last Year(2009-10)						This Year(201-11)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
31	17	8	44	0	100	39	16	9	34	0	98

Demand ratio   Dropout % =2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Advertisement displayed on notice board. Announced in the class.
- CV's are verified and forwarded to students.
- Internet and computer facility made available to students for filling in forms.
- Academic help to students.

No. of students beneficiaries

30

5.5 No. of students qualified in these examinations

NET [   ]   SLET   GA[1]   CAT [   ]   [   ]

IAS/IPS etc. [   ]   State PSC [   ]   UPSC [   ]   OTHER [   ]   PET- ,TET-

5.6 Details of student counselling and career guidance

All the students were guided through about expectations and job requirement. They are also encouraged go for further specialized education and Post Graduation. Guidance and Counselling Cell (G&C Cell) their career Mapping was

No. of students benefitted   20

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
4	NIL	NIL	30

5.8 Details of gender sensitization programmes

- Survey undertaken by students under Extension Department.
- Active Women's cell

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   ---   National level   ---   International level   ---

No. of students participated in cultural events

State/ University level   15 Udaan   National level   International level

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   ---   National level   ---   International level   ---

Cultural: State/ University level   2   National level   ---   International level   ---

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	
Financial support from government	22	Rs. 4,10,256/-
Financial support from other sources	4	25,000
Number of students who received International/ National recognitions	Nil	

5.11   Student organised / initiatives

Fairs   : State/ University level   [1]   National level   [---]   International level   [---]

Exhibition: State/ University level   [1]   National level   [--]   International level   [--]

5.12   No. of social initiatives undertaken by the students   [2]

5.13 Major grievances of students (if any) redressed: -NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the Institution

Mission:-Excellence through Training(To achieve excellence through all sorts of professional lustrous learning and training of teachers, is the Mission of the College.)

Vision:-Our vision is to prepare such type of excellent teacher through Excellent Training so that all teaching community will identify our product and will brand it as an STIANS teacher.

6.2 Does the Institution has a Management Information System

Director of Higher Education has developed Management Information System(MIS) for all Government colleges. The Financial resources are managed by Budget Distribution System (BDS) College has its own updated

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

All professors are involved in B.Ed. Revised Credit based Semester and Grading System curricular planning and orientation of syllabus

6.3.2 Teaching and Learning

Along with Formal teaching Seminars, Visits and post visit presentations by the students marked the special achievement in the Teaching Learning Process.

6.3.3 Examination and Evaluation

New system is being evolved and would be adopted from the next year.

6.3.4 Research and Development

1) Students did Action Research as a part of the syllabus.2) Teachers guided and evaluated the Navopakram projects of Secondary teachers.

6.3.5 Library, ICT and Physical infrastructure / instrumentation

No permanent and full- time librarian is inposition. Still rich resources out of XI plan grant were added to the library. Computers were placed in the library and new computers were given to each teacher.

6.3.6 Human Resource Management:

Human resources are managed very well. Talent and ability of every employee is identified and given chance to work. Teaching Staff is assigned duties for various committees of Joint Director,Higher Education Mumbai Region. Work distribution planning of Teaching and Non- teaching staff ensures proper resource management.

6.3.7 Faculty and Staff Recruitment

Being Government College Faculty and staff recruitment is done as per Government norms through Maharashtra Public Service Commission. Attempts are on appoint Part time Librarian till full time is filled in by Govt.

6.3.8   Industry Interaction / Collaboration

The college has interaction and collaboration with ANTI DOWRY MOVEMENT an NGO, Maharashtra State Council for Educational Research and Training, Pune, Education Inspectors of South, North and West Mumbai district and practising schools.

6.3.9   Admission of Students

The admissions are Centralized CET based computerized Admission process.

6.4 Welfare schemes for

Teaching	Pension,Gratuity,GPF,Group Insurance, Loan for housing and Computers
Non-teaching	PensionGratuity,GPF,Group Insurance, Loan for housing and Computers
Student	ce,scholarship for needy and Learn scheme for students

Nil

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes ☐   No ☑

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			√	Principal and Students' Feedback
Administrative			√	Director and Joint Director Higher Education Office

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [√] No [   ]

For PG Programmes   Yes [N A] No [   ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> 1) The University is thinking of revising the syllabus and introducing the Credit based Grading System. The Process has started and college is playing a positive roll in it. The new syllabus will be applicable from the Academic year 2011-2012.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> N .A.

6.11 Activities and support from the Alumni Association

> Every year SulabhaPanandikar Lecture Series is organised with the help of Alumni Association, This year on 8 January 2011 Veteran Marathi Writer Shri MadhuMangeshKarnik delivered a lecture on role of Marathi in creation and assimilation of new knowledge. Past Student Prof .Dr.Patilalsograced the occasion with his presence and speech.

6.12 Activities and support from the Parent – Teacher Association

> Parents are invited on Annual Prize Distribution

6.13 Development programmes for support staff

> Uniforms, Stitching Charges, Leave Travel Concession, Financial Incentive for extra working support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> 1) Plastic free zone. 2) Ban on use of Pen Drive for computers.3) Use of Rewritable CDS.3) Terrace Garden-Green zone.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Use of ICT: New computers added at Teachers' cabin and in the library Created following positive impact

1) Cooperation among students increased.2) Students gained Confidence.3)Many students learnt to make PPT and took lessons in schools. Students used computers for seminars

Earn and Learn Cell: Created following positive impact

1) Students were eager to know the opportunities to work-earn and learn

2) The needy students came forward, so the college was able to help them and probable drop outs were saved.

3) Students developed a sense of responsibility , became confident.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Year and Term plans ensured conductions of workshops and seminars for the students as per the schedule.

Student centric organization of activities are the focus and which as achieved.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1) Daily Prayers which help in peace of mind ,concentration self-confidence , development 2)Self Government through an apolitical Student Council 3) Students Function in groups in form of KULAS 4) Sneha bandhan a unique programme to tie Rakhi to anyone irrespective of Gender 5) All Religious prayers on occasion of Gandhi Jayanti. 6) Life time member as STIANS

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> 1)Green Audit 2) Celebration of OZONE Day.3) Tree Plantation.(Terrace Garden and Corridor Garden) 4) EVS as optional subject 5) Environmental visit to Maharashtra Nature park, Mahim 6) Extra Lessons taken by students for Environmental awareness under Extension Activity

7.5 Whether environmental audit was conducted?   Yes √   No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> Students feedback form is analysed and staff is guided accordingly. Staff prepares API and submit to Internal Quality Assurance Cell.

8.Plans of Institution for Next Year

> To gear up for the New Syllabus. To play an active role in the formation and creation of subject wise syllabus. To prepare the Institutional Plan for College Development and renovation through DPDC plan. To reformulate the College Record books in the light of the New Syllabus.

Dr.Shashank Yashwantrao ChikhalikarDr.SuhaskumarRupraoPatil_

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

_____***_____

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7.5 Whether environmental audit was conducted?   Yes   [V]   No [ ]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

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Dr.Shashank Yashwantrao Chikhalikar

Signature of the Coordinator, IQAC

Dr.Suhaskumar Ruprao Patil

Signature of the Chairperson, IQAC
Principal
Secondary Training College,
3, Mahapalika Marg, Dhobi Talao,
Mumbai-400 001.

STUDENTS EVALUATION OF TEACHERS

(As per NAAC Perspective)

N.B. – 1) Students are requested to objectively express their evaluation of teachers based on FIVE point – scale as under:

5) = Excellent   (4) = Very Good   (3) = Good   (2) = Average   (1) = Below Average

2) Students have to write only the figure 1,2,3,4 or 5 as the case may be in the box.

3) You may reveal your identity, if you so desire

A:	General/Attitude Related	SYC	MSA	SMS	SAL	MCB	JNT
*	Command over the Medium of Instruction (Language)						
*	Class Control						
*	General Knowledge/Awareness						
*	Regularity in taking Lectures and Practical						
*	Skill in Explaining Difficult Point						
*	General Availability/Accessibility to students						
*	Clarity in Approach/Thinking						
*	Attitude towards Students – Friendly &Motivating						
*	Willingness to help deserving students by taking Extra Lectures etc.						
*	Attitude towards the subject taught						
*	Usefulness in Counselling – Personal Matters/Career/Placement etc.						
*	Skill in motivating students for Extra Curricular Activities						
*	Teachers Participation in Organizing Extra Curricula Activities						
B	Subject Related						
*	Command over the Subject						
*	Use of Case study, Illustration, Current Events, Anecdotes in Teaching						
*	Readiness to resolve students doubts/question etc.						
*	Motivating to develop interest in the subject for higher studies						
*	Skill in making the subject interesting						
*	Frequency of asking short questions in the class while Teaching						
*	Use of Interactive Teaching-Seminars, Tutorials, Quiz, Assignments etc.						
*	Frequency of giving References for further reading						
*	Conducting Periodic Tests/Question-answer Sessions						
*	Practice of giving Model Question at the end of a Topic/Portion						

*	Readiness to assess Model Answers submitted by Students						
*	Training and Preparing Students for College/University Examination						
C	**Overall impression as a teacher**						
D	**Specific Suggestion(s), if any.**						

For office use only – Weight A = 40 and B = 60

Multiply the group total with respective weight to get the total weighted score. C is only for comparison.

Signature of the Student - ---

Name in full - ---

Roll No. ---

Class – B. Ed.---

Year - --

The Statement showing the short form and the name of the Teacher

SR.NO	TEACHER	SHORT NAME
1	Dr. S. Y. Chikhalikar	SYC
2	Smt. M. S. Ali	MSA
3	Smt. S.M. Sarwankar	SMS
4	Smt. S. A. Londhe	SAL
5	Smt. M. C. Bharati	MCB
6	Smt. J . N. Thakoor	JNT

SECODARY TRAINING COLLEGE MUMBAI-400 001
B.Ed. 2010-2011
<u>TERM PLAN</u>
First Term:-5th July 2010 to 30 October 2010
Second Term:-22nd November 2010 to 30th April 2011
WINTER BREAK: 24TH DECEMBER 2010 TO 1ST JANUARY 2011

MONTH	DATES	ACTIVITIES
July	5	First day of the academic year 2010-11 Admission in Progress
	30th to August 2nd	First Round of Centralized Admission
August	3	Inauguration of the Academic Year at the hands of Ex-students
	9	College formally starts after Second Round of Admissions General idea of the B.Ed. Course
	10	Finalization of Second Method, Group Formation
	11	Lectures begin
	13	School Visit
	15	Independence Day Programme. Chief Guest Joint Director Higher Education- Dr. S.G. Gupta
	16 to 17	A.V. Aids Workshop
	18	Principal's Address, Concept of Micro Teaching
	18-19	ORIENTATION WORKSHOP FOR PRIMARY TEACHERS ON HOW TO WRITE NAVOPAKRAM
	20-21	ORIENTATION WORKSHOP FOR SECONDARY TEACHERS ON HOW TO WRITE NAVOPAKRAM
	20, 21, 23, 24	Micro Teaching Workshop
	25	Demonstration of Bridge lesson
	26	Bridge Lessons by Students.
	27th Aug to 4TH September	Lesson Planning Workshop
September	1 to 4	Lesson Planning Workshop
	7	Teachers' Day Programme

	8,9,15	Demonstration Lessons
	10	E-id Holiday
	13,14,16,18	Theory Lectures
	17	Practice lessons begin
	20,24,27,28,29,	Lesson Days
	30	Content Test A-Method
October	1	Content Test B-Method
	4	Gandhi Jayanti Programme, In Campus Social Service
	5to 8, 11, to 15	Block Teaching
	18 to 19	Research Project Work-Workshop
	22 to 27	Simulation Lessons
	29	Essay Paper IV(i)
	28 to 30	Lectures
November	1st Nov to 21 Nov	DIWALI VACATION
	22	Essay I (ii)
	24,26,29	Lessons
	27	Essay II (i)
	30	Essay II (ii)
19December	1 to 3	Lesson
	4	Essay III (i)
	6 to 10	Block Teaching
	11	Essay III (ii)
	18	Essay IV (ii)
	21	Essay V –both the Methods & Open Book Examination in any one method subject
	13,15,20,22,23	Lesson Days
	14	Seminar Paper I (i) Roll No 1-14

	17	Seminar Paper I (ii) Roll No 15-28
	18	Seminar Paper II (i) Roll No 29-42
	19	Seminar Paper II (ii) Roll No 43-56
	25 Dec. to Jan 1st 2011	Winter Break
January	2	College reopens after winter break
	3-4	Theory Lectures and preparation for Social Service Camp
	5-6	Social service camp
	8	Kum. SulabhaPanandikar Memorial Lecture & Inter Collegiate Elocution competition
	10	Seminar Paper III (i) Roll No 57-70
	11	Seminar Paper III (ii) Roll No 71-85
	12	Seminar PaperIV (i) Roll No. 86-100
	13-14	Evaluation workshop, Makar SankrantProg. On 14th
	17-22	Internship in School
	25-31	First Terminal Examination
February	6	Sports, Cultural Program ,
	9	Intellectural Competitions
	10	AnandMela,
	13	A.V. Aids Exhibitions
	14	Annual Prize distribution Ceremony
	15	Dr. Dhamania's Extension Lecture
		Social Service Camp.
		One day Picnic
March	7-3-2011	Computer lessons and Educational Project Viva as per separate time table.
	8-3-2011	
	21-3 to 26-3	Second Terminal Examination
	27-3-31-3	Guidance on performance in Examination

13-4-2014		Send Off of students
April		University Examination Valuation and Moderation of papers Paper setting for B.Ed.CET

(Mrs. MasarratSaheb Ali)   (Dr. SuhaskumarRupraoPatil)

   Prof. Incharge   PRICIPAL